

PENMANSHIP

COURSE DESCRIPTION: This course is designed to teach and drill for the mastery of penmanship, including formation, spacing, letter size, uniform slant, and beginning, joining, and ending strokes, loops, humps, and neatness.

TEXTBOOK: *Penmanship Mastery II*

GOALS AND OBJECTIVES:

Goal 1: To demonstrate correct position for writing

- 1.1 The student will sit straight, feet flat on floor, and back straight, leaning slightly forward with forearms on desk.
- 1.2 The student will correctly hold the pencil between the thumb and first finger, resting the pencil on the third finger.
- 1.3 The student will demonstrate the correct slant of the paper, holding the paper with one hand.
- 1.4 The left-handed student will have the correct paper placement to prevent the hook-handed position.

Goal 2: To develop the ability to form letters properly

- 2.1 The student will properly form all upper and lower case letters.
- 2.2 The student will correctly copy the vowels using upper and lower case letters.
- 2.3 The student will copy the lower case and upper case consonant letters.
- 2.4 The student will properly connect cursive letters to form words.
- 2.5 The student will trace, copy, and write letter blends.

Goal 3: To write with reasonable speed, a well-spaced paper with defined margins and indentations

- 3.1 The student will properly write a given Bible verse.
- 3.2 The student will practice correct indentation.
- 3.3 The student will practice correct spacing for legible handwriting.
- 3.4 The student will write given spelling words within a reasonable time frame.
- 3.5 The student will copy given poems using correct spacing between words and sentences.
- 3.6 The student will copy quotations and dialogue using correct spacing between words and sentences.

Goal 4: To maintain printing skill for special purposes (e.g. maps, charts, posters, forms, word games)

- 4.1 The student will print the names of bodies of water, countries, and rivers on maps.
- 4.2 The student will complete various word games using upper case letters in manuscript.

Goal 5: To use proper writing skills in creative writing, additional activities, and written assignments

- 5.1 The student will write a weekly practice spelling test, and spelling test using proper letter height, spacing, form, and neatness.
- 5.2 The student will complete various creative writing assignments using correct spacing, form, and neatness.
- 5.3 The student will write weekly assignments in language, reading, heritage studies, Bible, science and health using proper cursive penmanship.
- 5.4 The student will write weekly assignments in mathematics using proper number formation, with neatness and order.

TEACHING METHODS: Direct instruction, demonstration, lecture, modeling