

Dear Parents,

Thank you for the opportunity to teach your child. We are so excited to see what the Lord is going to do this year. Please take the time to read over the following information carefully!

Remember, all K4 students must be walked into the classroom.

If you arrive at school **BEFORE** 8:00am, please take your child to the cafeteria. After 8:00am, drop your child off in our room.

Our school day begins at 8:10am. Please make sure your child is here and unpacked by that time. If you arrive **after** 8:20, you and your child must sign in at the elementary office.

PLEASE TAKE YOUR CHILD TO THE RESTROOM BEFORE BRINGING THEM INTO THE CLASSROOM!

Parents **please do not linger in the classroom!**

LABEL, LABEL, LABEL, ANY AND EVERYTHING YOUR CHILD BRINGS TO SCHOOL!!!!!!!!!!

Please purchase the pencil grip that was shown during PTM. (The Teacher's Aide store has them.)

Each morning we have snack time. You will be asked to provide snacks, once a month, for the entire class (16-20). Each snack must be bought individually prepackaged (a suggestion list is included in your packet.) Our newsletters (which are on our web pages) will provide the listing for each class. Please send snacks in on Monday.

When sending in any correspondence (including lunch and milk orders), please put your child's name and my name on the envelope/baggie.

For birthdays, you may send in a **SMALL** store-bought treat. Just let me know the day before. We will celebrate during our morning snack time.

Please see the information sheet concerning our morning snack time.

Folders will go home daily. Please initial the "behavior calendar" and return the folder the next day.

Each Friday I will send home your child's weekly work. Please sign and return the envelope on Monday. Please make sure you read the new posting of our newsletter carefully. This will be updated weekly.

Donated treasure box items will be **GREATLY** appreciated. ☺

We will take several field trips towards the end of the year. Parents are **ENCOURAGED** to join in on the fun. You will be notified of all field trips in the newsletters.

Unless it is absolutely necessary, please **DO NOT** let your son wear a belt to school.

NO TOYS ARE TO BE BROUGHT TO SCHOOL.

If you need to talk to me please do not use the car line to do so. You may send in a note, call the school office (791-4248 ext 306), or email me at jherchenhahn@wilmingtonchristian.com. I will contact you as quickly as I can.

Please put your child's complete change of clothes in the plastic bag provided in the packet (**label everything.**) (Don't forget the socks and underwear)

We encourage you to bring in any or all supplies to Open House on Wednesday.

Again, thank you for sending your child to Wilmington Christian Academy and for allowing me the privilege to teach them this year. Please remember to pray for me daily.

SUGGESTIONS FOR MORNING SNACK

Teddy Grahams
Graham Crackers
Nutra Grain Bars
Granola Bars
Cheese Nips/Cheese-itz
Gold Fish
Pretzels
Cheese Crackers
Peanut Butter Crackers
Animal Crackers
Carrot sticks
Cheese sticks
Apple slices

MY CHILD'S AN EARLY BIRD

At 12:00pm, the early birds will be dismissed at the SOUTH carport. Please remember to place the "car" paper (provided in the packet), with your child's name on it, on the **dashboard of the passenger side**. Please continue this for a month or so until we get familiar with your car.

After your child has been loaded into the car, please pull forward into the large parking lot to buckle them in.

If at anytime throughout the year someone different picks up your child, please send in a note telling us who the person is and what kind of car they will be driving. If an emergency arises and you are not able to write a note, call the school office and they will get the information to us.

At 12:10pm, if your child has not been picked up, they will be taken to daycare room and then to the cafeteria. If you have not arrived by 12:20pm the daycare worker will charge a lunch for your child.

If you have any questions, please feel free to ask!

MY CHILD'S A GUMMY BEAR

Gummy Bears are those children who stay after 12:00pm. Daycare charges begin at 12:10pm.

Since your child will be eating and sleeping here there are many state daycare regulations that must be abided by. Please read this information carefully.

If your child brings a lunch box, **EVERYTHING in it must be labeled** with your child's name.

If something needs to be refrigerated label it with a **"YES"**.

If it comes out of your refrigerator it must be put in my refrigerator. Please teach your child what must be refrigerated so they will be able to put it in themselves.

If your child will be ordering lunch you can either put money on their account (that's the easiest) or you may send in a **LABELED ENVELOPE/BAGGIE** with your child's name and the amount enclosed. If they will be substituting you will need to write the substitution also.

Lunchtime is "around" 12:20pm.

Naptime is "around" 1:30pm.

Please do not forget to purchase a kinder mat.

Your child may bring a **SMALL** blanket, a **SMALL** (travel-sized) pillow, and a **SMALL** stuffed animal to sleep with. **(NO HARD TOYS OR STUFFED ANIMALS THAT MAKE NOISE).** PLEASE LABEL EVERYTHING.

As of now, there are two (2) daycare rooms; Mrs. Coats and Mrs. Poe's rooms will be used (C-102 and C-104). Mrs. Attoe and Mrs. Coats' students will be with Mrs. Hand in C-102. Mrs. Herchenhahn and Mrs. Poe's students will be with Mrs. Wall in C-104

If you have any questions, please ask your daycare worker or your teacher.

(OVER)

There is an afternoon snack time. **No refrigerated snacks.** Leave all afternoon snacks in you child's lunchbox/tote.

Please read the afternoon snack state guidelines carefully!

In order to stay in compliance with state child care regulations here are the requirements for afternoon snacks. If your child stays in daycare after 3:00pm they must have a snack, which meets the nutritional guidelines established by the N.C. Division of Child Development. If it does not, the school will provide one and it will be charged to your account. Here are the guidelines:

Snacks must consist of two (2) of the following five (5) components

- 1. Milk, fluid (at least ½ cup)*
- 2. Meat or meat alternative (peanut butter) (at least ½ ounce)*
- 3. Juice (100%), fruit or vegetable (at least ½ cup)*
- 4. Bread enriched or whole grain (at least ½ slice)*
- 5. Cereal, cold, dry or hot cooked (at least ¼ cup)*

If you have any questions, please ask your daycare worker or your teacher.