

May 23, 2011

Dear Parents:

Thank you for entrusting you child's education to Wilmington Christian Academy. The Business Office is in the process of getting FACTS in place for next school year.

We will be using a new online enrollment method for the 2011-2012 school year. **All current and new families will need to enroll online with FACTS. Annual and Semi-annual families do not need to enroll online.** Simply go to www.wilmingtonchristian.com and click on the FACTS payment plan icon or type <http://www.wilmingtonchristian.com/FACTSpaymentplan> into your web browser.

1. Enroll each student in the family. K-3 & K-4 students will need to be enrolled separate from the K-5 thru 12th students. The annual \$38 fee will only be charged for the whole family not the separate student enrollments.
2. Choose payment dates: Monthly payments are the 5th or 20th of the month and K-3& K-4 weekly payments are every Monday. Monthly payments will start in August and the weekly payments will start the week of August 15th.
3. Payment options: You will enter your banking information or credit card information

The online enrollment needs to be done by June 30, 2011.

If your family needs to change from annual to semi-annual or from semi-annual to annual, please contact the Business Office by **June 30, 2011.**

Thank you for your prompt attention in this matter. If you have any further questions, please call 910-791-4248 ext. 113.

Sincerely,

Brad Young

BY/tfm