

June 15, 2011

Dear WCA Parents:

I trust that your family is having an enjoyable summer. Here at WCA, we are getting ready for the 2011-2012 school year. Please read this important material carefully so that we may begin the year smoothly.

### ***PARENT/STUDENT OPENING ASSEMBLIES***

Please see the enclosed flyer and calendar for orientation times. **At least one parent is expected to attend the orientation meeting (K3 - 5<sup>th</sup>) on Monday, 8/15, at 7:00 pm.** ELEMENTARY STUDENTS DO NOT ATTEND ORIENTATION. Open House for elementary students (K4 - 5<sup>th</sup>) is on Tues, 8/16, 8:30 - 9:30 am. Kindermats (for those staying in daycare in K4 or K5) will be available for purchase after the orientation and open house.

**\*MIDDLE AND HIGH SCHOOL STUDENTS:** Make plans to attend the "**KickStart**" on August 16 at 6:00 pm for MS and 7:30 pm for HS. Special activities, games and refreshments are planned for the students while the parents are in the meeting. Come dressed in ball game attire. Girls: Docker-style slacks or capris (no jeans) and button or pullover shirts. Boys: Docker-style, jeans or cargo pants and collared casual shirt. **DON'T MISS OUT ON THE FUN!**

### ***FIRST DAY OF SCHOOL - THURSDAY, AUGUST 18 - School Hours posted below:***

|    |                        |               |                       |
|----|------------------------|---------------|-----------------------|
| K4 | 8:10 a.m. - 12:00 p.m. | Grades 1 - 5  | 8:10 a.m. - 3:00 p.m. |
| K5 | 8:10 a.m. - 1:30 p.m.  | Grades 6 - 12 | 8:10 a.m. - 3:15 p.m. |

### ***BEFORE AND AFTER SCHOOL CARE***

We will continue to provide before and after school care for children in grades K5 -12. This program opens at 6:45 a.m. and closes at 6:00 p.m. The rate is \$3.00 per hour per child. Parents will be billed monthly. K3 & K4 before and after school care are already included in the student's full-time tuition rate. Part-time K4 students must be picked up by noon.

Note: All students in grades 6-12 staying after school must be in this program 3:25 - 6:00 p.m. unless participating in an official, supervised school function.

***CLASS SCHEDULING (Grades 9 - 12)*** - Students in these grades need to come to the office to schedule classes on the following dates. **\*Note: SCHOOL UNIFORMS ARE REQUIRED. Students dressed in non-uniform attire will not be allowed to schedule their classes until they meet dress code.** Students who are not in town on their scheduling date can come to scheduling make-up date (August 8 at 10 am in main office) or call the school office.

|                     |           |       |  |   |              |
|---------------------|-----------|-------|--|---|--------------|
| Tuesday, August 2   | Seniors   | A - C | 8:00 - 9:30  | D - G   | 9:30 - 11:00 |
|                     |           | H - M | 1:00 - 2:30  | N - Z   | 2:30 - 4:00  |
| Wednesday, August 3 | Juniors   | N - S | 8:00 - 9:30  | T - Z   | 9:30 - 11:00 |
|                     |           | F - M | 1:00 - 2:30  | A - E   | 2:30 - 4:00  |
| Thursday, August 4  | Sophomore | I - Z | 8:30   | All come at the start time; scheduling begins |              |
|                     |           | A - H | 11:00  | with required meeting in Cafeteria, sec. C.   |              |
| Friday, August 5    | Freshman  | 9:00  | Freshmen who did not attend the orientation meeting in May. Cafeteria, section C |   |              |
|                     |           | 10:00 | A - J who attended the orientation in May.                                       |   |              |
|                     |           | 10:30 | K - Z who attended the orientation in May.                                       |   |              |

**PARENTS ARE STRONGLY ENCOURAGED TO ATTEND THE SCHEDULING.**

Sixth through eighth grade students will have their electives assigned after the opening of school.

**CLASS ROLLS** - Elementary grades - Teachers will send out postcards the week before school begins. Middle school and high school - This information will be available at the orientation meeting. Because of the hectic schedule when beginning a new school year, please do not call the school office for this information.

**CAR POOL LIST**- If you are interested in a list of students who live in your general area, please call the business office.

**PIANO, INSTRUMENT, STRINGS & VOICE LESSONS**- Private piano, instrument, strings and voice lessons will be available for students in grades K3 - 12. Registration will take place during orientation meetings.

**STUDENT DRIVERS** - Vehicle registration must be completed in the school office. Parent signature is required.

**DRESS CODE** - All students in grades 1-12 are required to be in school uniform. Note: **Please read the attached dress code sheet for clarification.** Remember all uniforms must have the school crest and must be purchased from Custom Logoware only. Custom Logoware has a local store at 7213 Ogden Business Lane (near the Ice House Ice Skating Rink). 681-0888.

**TUITION AND FEES** - Tuition may be paid in 10 payments through FACTS or in lump sums to WCA. FACTS tuition drafts are deducted on the 5<sup>th</sup> or the 20<sup>th</sup> of each month. Overdraft charges are assessed for non-sufficient funds. Fees and other charges are paid directly to WCA and are due on the 1<sup>st</sup> and late on the 15<sup>th</sup>. Report cards/transcripts will not be released until all charges are current.

Just a reminder...The Program fee (\$275.00 per student in grades 1 - 12 and \$200.00 per student in K5) was due on June 15<sup>th</sup>. The Capital Assessment Fee (\$225.00 per Family) is due on July 15<sup>th</sup>. Families who pay their tuition in full by August 1, 2011, will receive a \$100 discount.

**ADDRESS CHANGES - VERY IMPORTANT!** In order to contact you in case of emergency, it is imperative that you notify the school office immediately if your address, home, work or cell phone numbers and email addresses have changed since filling out your re-enrollment or enrollment cards.

I trust this letter will answer many of your questions. We are looking forward to seeing each of you at one of the orientation meetings.

Sincerely,

Barren E. Nobles  
Administrator